

The CASS displays household, resource, income and expense information for an EIS case. While we were re-designing the screen to accommodate prospective budgeting, we added some enhancements. Once on the CASS, you may select a new month to view, allowing you to look at one month or review several months without leaving the screen.

To access the Case Summary Screen:

- Enter CASS in the *NEXT* field on your EIS screen.
- If you haven't already designated a month on a menu screen, a pop-up window appears asking for the month.

This screen print is to give you an idea of the information in CASS and how the screen(s) look—depending on the household size and the data entered on the case, the CASS may be one screen or a series of screens. Please note we have not included every category.

The screenshot shows a terminal window titled "Session B - [24 x 80]". The menu bar includes File, Edit, Transfer, Appearance, Communication, Assist, Window, and Help. Below the menu bar are icons for PrintScreen, Copy, Paste, Send, Recv, Display, Color, Map, Record, and a scroll key. The main display area shows the following information:

EIS CASS CASE SUMMARY SCREEN - PAGE 1 041202 11:33  
 CASE NAME: CASS, JIM CASE NUMBER: 00020090 MONTH: 0402  
 TELEPHONE: (907) 333-3333  
 MAILING ADDRESS: P O BOX 1234 ANCHORAGE AK 99501  
 RESIDENCE: 123 4TH ST ANCHORAGE AK 99501

HOUSEHOLD MEMBERS	SSN	REL	PART. TA-FS	DOB	AGE	SEX	MTHS USED	TA-FS WORK
CASS, JIM	239 40 4844	PI	IN	07291971	30	M	000	

OTHER ASSETS	TYPE	ACTUAL	EQUITY
CASS, JIM	BOAT MOTOR	100.00	400.00
CASS, JIM	CASH	0.00	37.00

SHELTER EXPENSES	AMOUNT
CHILD SUPPORT / ALIMONY	50.00

PF3=<TOP> PF7=<PAGE UP> PF8/ENTER=<PAGE DOWN> PG 01 OF 01 NEXT-->

The CASS provides basic household information for the case. In addition, specific information related to resources, income, and expenses is provided.

Resources:

- Vehicles (ownership, amount owed and equity)
- Financial information
- Other assets

Income:

- UNIE (educational income) entries are displayed first under *Unearned Income* (only **countable** income is displayed – not the total received)
- UNIN entries by type, amount and to whom the income belongs
- EAIN entries are displayed
- SEEI entries are displayed

Expenses:

- Childcare
- Shelter costs (child support expenses on the DEMH are included under shelter expenses on the CASS)

NOMD information:

- Payments outside the home
- Child support/alimony

In order to get this to you quickly, we modified the old MMIN program. Unfortunately, we have not removed all of the quirks you encountered in the old MMIN. Please keep in mind all amounts from the LIAS screen show up under the *EQUITY* column under *OTHER ASSETS* on the CASS—[see example](#). For items taken from the OTAS where the equity value is different from the market value, the equity value amount is correctly displayed in the *EQUITY* column. The amount displayed in the *ACTUAL* column is the difference between the equity value and the market value. ([see example](#): a motor with a \$500 market value and an equity of \$400 on the OTAS screen, shows the \$400 in the *EQUITY* column and \$100 in the *ACTUAL* column on the CASS.)

Another area where the data may not be completely accurate on the CASS is UNIE information. If the case is a combo TA/FS case with educational income, the two programs may count that income differently. At this time, CASS displays UNIE information for only one program. The CASS currently displays income counted in the Food Stamp budget for combo cases. Most of the time this will not be a problem because with the exception of OG (other grants, scholarships) income, all educational income is totally exempt for TA. Therefore, if you see OG (other grants, scholarships) on the CASS, you must go to the UNIE or the TAPD to clarify what was actually counted in the TA budget.

We hope you enjoy having the use of this feature again! Please contact the EIS Help Desk with any questions or comments. Our e-mail address is DPA EIS Helpdesk or [EISHELP@health.state.ak.us](mailto:EISHELP@health.state.ak.us).